



WE ARE HIRING!

Project: AUGMENTED SYSTEM FOR TRAVEL INFORMATION USING THE GIS TECHNOLOGY (ASTIG Tech)

Position: CLERK

No. of vacancy: 1

Salary : P 16,200.00 plus 20% per month

Place of assignment: PSA RSSO II/SOCD

Status of Employment: Contract of Service Worker (COSW)

Contract Duration: 07 June 2022 to 28 July 2022

Qualifications:

- Must be a college graduate;
- Knowledgeable in computer operations;
- Preferably with experience in data processing, GIS-based mapping activities and in using GIS software;
- Physically fit;
- With good moral character;
- **Does not have any existing work contract with PSA or other office/agency;**
- Willing to render overtime service; if necessary; and
- Willing to work on Sundays; if needed.

Duties and Responsibilities:

- Run the processing system using the submitted files from the PSO;
- Report errors noted to the RFP for appropriate action of the PFP; and
- Assist the Regional Focal Person (RFP) in preparing the consolidated monitoring report.

Applicants are required to submit the following:

1. Application letter stating the specific position title, salary and **place of assignment** being applied for;





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2. Fully accomplished Personal Data Sheet (CSC Form 2021, Revised 2017) with recent passport-size picture with Work Experience Sheet;
3. Transcript of Records and Diploma or Certification of Graduation for new graduates;
4. Authenticated certificate of eligibility;

All application letter (together with all the requirements) can be submitted to PSA RSSO II, Dalan na Pappabalo, Regional Government Center, Carig Sur, Tuguegarao City or through E-mail address psa_rss02@yahoo.com.ph on or before **May 20 2022** and addressed to:

MARILYN T. ESTRADA
Regional Director

For further inquiries, please contact Ms. Richelle O. Anog at CP # 09178991890.

Approved by:

MARILYN T. ESTRADA
Regional Director



Dalan na Pappabalo, Regional Government Center, Carig Sur,
Tuguegarao City, Cagayan
Telephone: (078)304-8366
<http://rss02.psa.gov.ph> • email address: psa_rss02@yahoo.com.ph



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