



REQUEST FOR QUOTATION

Name of Establishment: _____
 Address: _____

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than December 21, 2018 in the returned envelope attached herewith:

MILAGROS C. ADDURU
 Chair, Bids & Awards Committee

Qty.	UOM	ITEM AND DESCRIPTION	Approved Budget for the Contract	Bid Amount		
Supply and Delivery of Catering Services with Venue and Accommodation during the January LFS/FIES Third Level Training on January 3-8, 2019 at Quirino						
First Day (January 2, 2019)						
53	pax	Dinner	Php381,600.00	P		
		Lodging				
Second-Sixth Day (January 3-7, 2019)						
53	pax	Breakfast				
		AM Snacks				
		Lunch				
		PM Snacks				
		Dinner				
		Lodging				
Seventh Day (January 8, 2019)						
53	pax	Breakfast				
		AM Snacks				
		Lunch				
		PM Snacks				

Note: - Price Inclusive of VAT
 - With Freeflowing Coffee
 - With Free Venue and WIFI

Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

MARISON S. LOMBOY
 Convasser

 Printed Name/Signature

 Tel. No./Cellphone No.

 Date